

2023 CAPACOA Annual General Meeting Minutes

Via [Zoom web conferencing](#)
Wednesday, November 8, 2023
10:00 am EST

Members & Guests present:

In Person: Tim Yerxa, Natalie Lue, Evelyn Bradley, Vincent Messenger, Jason Dubois, Kevin Korchinski, Erin Kennedy, Gillian Reid, Kennedy Jenson, Nicole Rochefort, Julie Haddow, Angela Campbell, 1 guest
Online: Glenn Nuotio, Nick Beach, Pam Patel, Laura Philipps, Nick Maturo (Elan Quebec), Mhiran Faraday, Matthew Mackenzie, Heidi Fleming, Andrea Vincent, Etienne Lavigne, Tara Wheeler, Sven Buridans, Josh Gennings
Staff & Contractors present: Frédéric Julien, Chandel Gambles, Sue Urquhart, Dessa Hayes, Pamela, Britt Rolston,

Agenda Minutes

1. Call to Order.

Meeting called to order at 10:08 EST

2. Approval of Agenda.

“Motion to approve the Agenda”. Jason Dubois moves, seconded by Kennedy Jenson . All in favour. All in favour. Motion Carried.

3. Approval of the Minutes of the 2022 Annual General Meeting.

“Motion to approve the Minutes of the 2022 Annual General Meeting”. Angela Campbell moves, seconded by Evelyn Bradley. All in favour. Motion Carried.

4. Chair’s Report– Natalie Lue.

Natalie delivered her Chair’s Report.

5. Finance and Organizational Resilience Committee and Treasurer’s Report – Nick Beach
 - a. Approval of March 31st, 2023 Financial Statements.

“Motion for the approval of March 31st, 2023 Financial Statements, as presented.” Nick Beach moves, seconded by Vincent Messenger . All in favour. Motion Carried.

- b. Approval of auditors for the 2023-24 fiscal year

“ Motion for the approval of Name as our auditors for the 2023-24 fiscal year.” Nick Beach Moves, seconded by Kevin Korchinski. All in favour. Motion Carried.

6. Committee Reports
 - a. International Market Development Comm – Gillian Reid, co-chair with Jim Smith. Appendix C on page of annual report outlines international program successes.
 - b. Communications Committee – Natalie Lue.
 - c. Membership Committee – Angela Campbell

7. Executive Director’s Report – Sue Urquhart

8. Nominations and Governance Committee Report – Natalie Lue

a. Election of Directors.

Directors up for re election of the following Board of Directors:

Umair Jaffar (third term)

Natalie Lue (third term)

Nick Beach (second term)

Pam Patel (second term)

Andrea Vincent (second term)

“At this time I will open the floor to nominations.” - Chair states. .

Floor opened to additional nominations. No names are put forth.

Nominations for election to the new proposed Board of Directors including:

Erin Kennedy

Matt McKenzie

Charlie Wu

Whose bios were included in your packages (not included in package, so nominees described themselves and their merits, or were described if absent).

“At this time I will open the floor to nominations.” - Chair states

No names are put forth.

b. Approval of Board Slate.

“Move to accept the slate of board directors as presented.” - Chair states. Angela Campbell Moves, seconded by Kennedy Jenson. All in favour. Motion Carried.

9. Adjournment.

“Motion to adjourn”. Natalie moves, Vincent seconds. All in favour. Motion Carried.

Meeting ends at 11:02 AM.